

Hazards in the Workplace

Checklist: Driving Tasks

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| Does the worker/driver have the required license for the vehicle being driven, eg heavy vehicle, motor bike, forklift? | Yes | No | If no the work cannot be conducted |
| Does the worker have an appropriate fatigue management plan considering any other exhaustion that may be incurred from loading etc. and the need for a break at least every two hours? | Yes | No | If no, create a fatigue management plan |
| Is the load being carried appropriate for the vehicle and securely stowed and covered? | Yes | No | If no, discontinue until the load is correctly stowed? |
| Will the worker require assistance in loading /unloading the load? | Yes | No | If Yes, acquire assistance. |
| Is the driver affected by drugs or alcohol or fatigue | Yes | No | If yes, do not undertake activity until driver is free from these. |
| Does the driver have a travel plan to manage fatigue, speed and rest breaks? | Yes | No | If No, go to RMS for travel time calculators. |

The advice provided in this checklist is of a general nature and it is recommended to undertake further inquiries to ensure that the work is safe. Airtasker and UnionsNSW take no responsibility for incidents or injuries that arise from the use of this advice. Go to [Unionsafe](#) or [SafeWork](#) for further information about safe work.